

**Head Cook
Required ASAP**

**Term Time only (39 weeks per year)
32.5 hours per week (7.30a.m – 2.30p.m)
Salary: £17,851 (pro rata for part time staff) (actual £13,137)**

The Academy would like to appoint a suitably qualified and experienced chef to join the Academy ASAP. It is desirable that candidates have experience of the full catering service including cooking breakfast and lunch, planning a menu to run on a cycle throughout the academic year, all administrative work e.g. placing orders, stock control, monitoring of food budgets and compiling any necessary rotas to ensure the smooth running of the kitchen.

The successful post holder will join a staff team who are committed and enthusiastic in realising the vision of the school and ensuring the best possible outcomes for our students. Candidates should be student focused and support the ethos of the Academy. It is essential that you are well organised, have excellent communication skills and ICT skills for placing online orders and monitoring the café budget alongside the business manager. You should also be an active team member willing to support events outside the normal academy day including open days and parent's evenings.

Chapelton Academy is North Sheffield's highest performing provider of Sixth Form Education – 100% A level pass rate - August 2019. Open since September 2014, we are also Sheffield's first Free School. Our staff is a small team of dedicated and passionate individuals who add value to the Academy in both academic terms and through involvement in learning and success beyond the classroom and teamwork. Our premises were newly opened in September 2016, with purpose built indoor and outdoor facilities. Our catering facilities are 5* rated.

Informal enquiries can be made to Zoe Maw, HR, by email to zmaw@chapeltownacademy.com
Visits to the school can be arranged by telephone with Jess Humphreys on 0114 2454803.

Further information about the post including an application form, can be found on our website www.chapeltownacademy.com The website also gives more detailed information about the school, its ethos and values, and is regularly updated with news of events in and out of school. Only applications made on the school application form will be considered. Please note we do not accept CVs.

Chapelton Academy is committed to safeguarding and promoting the welfare of all students. All appointments will be subject to a satisfactory enhanced DBS disclosure.

Completed applications forms should be returned to zmaw@chapeltownacademy.com